

2009/10 Rental Rates (6 hour rental)

Friday Rental	\$600.00	[]	_____
Saturday Rental	\$750.00	[]	_____
Fri-Sat 14 hr Combo	\$950.00	[]	_____
Sun-Thurs Rental	\$475.00	[]	_____
Additional hours	\$75.00 ea	[]	_____
			Total _____

At this time we are UNABLE TO ACCEPT CREDIT CARDS

VOL Historic Community Center

Charitable Trust

PO Box 585 / 3780 Edgewater Blvd

Vermilion OH 44089

440-967-4118

**VOL Historic Community Center
Rental Agreement**

For value received, the Vermilion on the Lake Historic Community Center Charitable Trust (Trust) hereby agrees to provide use of the VOL Historic Community Center (VOLHCC) located at 3780 Edgewater Blvd., Vermilion Ohio on the date and time shown in the box at the right to the individual(s) signed below (Renters).

Time: _____ to _____

Date: _____

Name(s) _____

Address _____ City _____ State _____ ZIP _____

Home Phone _____ Cell Phone _____ e-mail _____

- Cancellation by Renter:** a) Renter(s) security deposit will be returned in full if cancellation is received 6 months or more prior to the reserved date. b) If cancellation occurs less than 6 months prior and the date is rebooked for a different rental, Renter will receive the deposit back less a \$50 service fee 7-10 days AFTER the reserved date has actually been used. c) If cancellation occurs less than 6 months prior and the date is not rebooked and actually used, the VOL retains the entire deposit.
- Payment:** Full payment is due 30 days prior to reserved date as noted below. Please remit to the address in the upper right of this form by check or money order. Any Renter(s) check rejected by their bank will incur an additional \$30 fee payable to the Trust under this agreement. Note that within two weeks of the reserved date, all payments must be in CASH. No last minute checks accepted.
- Logistics:** Renter(s) is/are responsible for the setup and decorating (NO STAPLES or NAILS) of the hall and removal of decorations and personal belongings at the conclusion of the event. The heating and A/C controls will be managed by the Trust at all times. Open flames other than a monitored fire in the fireplace are prohibited. The cleaning of tables, the disposal of all trash, and the takedown of tables and chairs is now part of the fee. You will be allowed to "walk away" from the rental without cleaning as long as the premises is not damaged or left in a hazardous condition.
- Access:** Renter(s) will be responsible for providing access to the facility for caterers, florist, musicians, etc. on the day of the event.
- Renter Liability:** Renter(s) accept(s) responsibility for the behavior of the guests and any damages caused or incurred by those guests whether to the building or to any individual. Cost of damages will be deducted from security deposit if necessary.
- Physical Damage:** Any loss for damages or theft exceeding the amount of the security deposit after any other relevant deductions, will be subject to criminal and or civil action if said damages are not recovered by the Trust from the Renter(s) within 7 days after the rental date.
- Alcohol:** If alcoholic beverages are served by the Renter(s), it is at the Renter(s) risk and the Renter(s) sole peril. The Renter(s) acknowledges and agrees to abide by the LAWS OF THE STATE OF OHIO, including the restrictions against the serving of, or consumption of alcohol by, persons under the age of 21. The Trust suggests the use of private security guards at the Renters expense.
- Trust Liability:** The Trust is not responsible for any theft, losses or damages to any person(s) attending the event.

I (we) _____ agree to rent the VOL Historic Community Center

under the terms outlined herein for the sum of \$_____. **payable in full on or before**

We [] do [] do not plan to request prior day setup if that day has not been rented by this date. >>>

DO NOT DEDUCT the DEPOSIT from your scheduled payment -- see below

Final payment due 30 days prior to rental (Cash 2 weeks)

A **security deposit of \$200** is REQUIRED with this application. Upon acceptance by the Trust, and prior to Renter's reserved date, the security deposit will secure that date. **During the rental it will act as security against damage, cleanup, and overtime charges.** If the Trust does not have Renters full payment AND deposit still in hand on the day of your rental, Renter(s) WILL NOT be allowed access to the building until the monies are received via cash. **NO LAST MINUTE checks** will be accepted.

NOTE: Final payment must be received at least 2 weeks prior to Renter's reserved date, or deposit could be forfeited and the date re-booked for a different event. No checks accepted within 14 days of rental.

Renter(s) sign RENTER SIGNS HERE Date _____

Yard SIGN:

\$200 Security Deposit
paid by [] Check # _____
[] Money Order or [] Cash
Date: _____ Init: _____

Acceptance by VOL:

I have received the above deposit and accept this application. VOLHCC SIGNS HERE Date _____

Print name and title of signer: Pete Yeager - Rental Manager

Rental Deposit (subject to review) will be returned within 7 -10 days after rental date to the following address: [] **Same as above** OR

Name _____

Address _____

City _____ St _____ Zip _____

-----VOL Treasurer Only-----INV # []

Date	What	Amount	Check#
_____	Deposit	_____	_____
_____	Payment	_____	_____
_____	Return (_____)	_____	_____