

2012 Rental Rates (7 hour rental)

Friday Rental	\$600.00	[]	_____
Saturday Rental	\$900.00	[]	_____
*Fri-Sat 14 hr Combo	\$1200.00	[]	_____
Sun-Thurs Rental	\$475.00	[]	_____
Additional hours	\$100.00 ea	[]	_____

*[Only if available 30 days before] Total _____

At this time we are UNABLE TO ACCEPT CREDIT CARDS

VOL Historic Community Center

Charitable Trust

PO Box 585 / 3780 Edgewater Blvd

Vermilion OH 44089

440-967-4118 www.volohio.org

**VOL Historic Community Center
Rental Agreement**

For value received, the Vermilion on the Lake Historic Community Center Charitable Trust (Trust) hereby agrees to provide use of the VOL Historic Community Center (VOLHCC) located at 3780 Edgewater Blvd., Vermilion Ohio on the date and time shown in the box at the right to the individual(s) signed below (Renters).

Time: _____ to _____

Date: _____

Name(s) _____

Address _____ City _____ State _____ ZIP _____

Home Phone _____ Cell Phone _____ e-mail _____

- Cancellation by Renter** In the event of a cancellation where the reserved date is rebooked for a different rental, Renter will receive half the deposit back 10-14 days AFTER the reserved date has actually been used. Other than that, any cancellation will result in the forfeiture of the full security deposit.
- Payment:** Full payment is due 30 days prior to the reserved date as noted below. Please remit to the PO Box 585 address in the upper right of this form by check or money order. Any Renter(s) check rejected by their bank will incur an additional \$30 fee payable to the Trust and deductible from the security deposit under this agreement. **Note that within two weeks of the reserved date, all payments must be in CASH.** No last minute checks will be accepted.
- Logistics:** Renter(s) is/are responsible for the setup and decorating (NO STAPLES or NAILS) of the hall and removal of decorations and personal belongings at the conclusion of the event. The heating and A/C controls will be managed by the Trust at all times. [Renter acknowledges that this 91 year old building is difficult to heat and cool and that extreme temperatures will likely create somewhat uncomfortable conditions.] If management instructions are not followed (e.g. open windows or doors), the heat or A/C may be disabled. Open flames other than a monitored fire in the fireplace are prohibited. The cleaning of tables, the disposal of all trash, and the takedown of tables and chairs is now part of the fee. You will be allowed to "walk away" from the rental without cleaning as long as the premises is not damaged or left in a hazardous condition.
- Access:** Renter(s) will be responsible for providing access to the facility for caterers, florist, musicians, etc. on the day of the event. Note that if an extended length of time is required, that time may be added to the rental at the per hour rate shown above.
- Renter Liability:** Renter(s) accept(s) responsibility for the behavior of the guests and any damages caused or incurred by those guests whether to the building or to any individual. Cost of damages will be deducted from security deposit if necessary.
- Physical Damage:** Any loss for damages or theft exceeding the amount of the security deposit after any other relevant deductions, will be subject to criminal and or civil action if said damages are not recovered by the Trust from the Renter(s) within 7 days after the rental date.
- Alcohol:** If alcoholic beverages are served by the Renter(s), it is at the Renter(s) risk and the Renter(s) sole peril. The Renter(s) acknowledges and agrees to abide by the LAWS OF THE STATE OF OHIO, including the restrictions against the serving of, or consumption of alcohol by, persons under the age of 21. The Trust suggests the use of private security guards at the Renters expense.
- Trust Liability:** The Trust is not responsible for any theft, losses or damages to any person(s) attending the event.
- Walk Through:** Renters will be asked to designate a representative to accompany a VOLHCCCT representative on a "walk through" of the premises upon securing the entrance key or code, and once again at the end of the rental. The "Buildings Contents / Assessment" form will be filled out and signed by both parties to acknowledge the rules of conduct and the condition of the building prior to and after the rental. That form becomes a part of this contract by reference.

[Continued on reverse.....]

[.....Continued from reverse]

I (we) _____ agree to rent the VOL Historic Community Center under the terms outlined herein for the sum of \$_____. **payable on or before** We do do not plan to request prior day setup if that day has not been rented by **this date. >>>**
DO NOT DEDUCT the DEPOSIT from your scheduled payment -- see below

Final payment due 30 days prior to rental (Cash 2 weeks)

A **security deposit of \$300** is REQUIRED with this application. Upon acceptance by the Trust, and prior to Renter's reserved date, the referenced security deposit will secure that date. **Once the rental begins, that same deposit will act as security against damage, excessive cleanup, and overtime charges.** If the Trust does not have Renters full payment AND deposit still in hand on the day of the rental, Renter(s) WILL NOT be allowed access to the building until the monies are received via cash. **NO LAST MINUTE checks** will be accepted.

NOTE: Final payment must be received at least 2 weeks prior to Renter's reserved date, or deposit could be forfeited and the date re-booked for a different event. No checks accepted within 14 days of rental.

Renter(s) sign RENTER SIGNS HERE Date _____

Yard SIGN:

\$300 Security Deposit paid by Check # _____ Money Order or Cash Date: _____ Init: _____

Acceptance by VOL:

I have received the above deposit and accept this application. VOLHCC SIGNS HERE Date _____

Print name and title of signer: Jon "Pete" Yeager - Rental Manager

Rental Deposit (subject to review) will be returned within 10 -14 days after rental date to the following address: **Same as above** OR

Name _____
Address _____
City _____ St _____ Zip _____

-----VOL Treasurer Only-----INV #[]

Date	What	Amount	Check#
_____	Deposit	_____	_____
_____	Payment	_____	_____
_____	Return (_____)	_____	_____