

Vermilion-on-the-Lake Historic Community Center
P.O. Box 585
Vermilion, OH 44089

The Board of Trustees of the VOL Historic Community Center is pleased to announce the FREE rental use of the Clubhouse for 501c3 Non-Profit organization events under the following conditions:

- Meeting events **ONLY**.
- An application must be completed **2 months** in advance of the event.
- Available days during the week are **Mondays, Tuesdays, Wednesdays, and Thursdays** during the months of **May** through **November**. (Special events requested during the months of December through April will be considered by the Board.)
- Start time: **8:00 a.m.** End time: **11:00 p.m.**
- Applications will be reviewed by the Board of Trustees and decisions made based on the following:
 - Available date/s of the Clubhouse
 - Mission of the 501c3 Organization
 - Specific Purpose of the Event (i.e. fundraiser, meeting, catered event, etc.)
 - Event's Impact on the Community
 - Clubhouse Space Requested

NOTE: The VOL Historic Community Center can be used by 501c3 Non-Profit organizations for fundraising and catered events for nominal fees to cover a deposit and clean-up costs. After reviewing the application, the Board will notify the organization if fees are required.

Vermilion-on-the-Lake Historic Community Center
3780 Edgewater Drive
Vermilion, OH 44089

501c3 Non-Profit Organization Application for Use

Application Date: _____

Name of Organization: _____

Address: _____

City: _____ State: _____ Zip: _____

501c3 Tax Exempt ID Number: _____

President of Organization: _____

President's Phone Number: _____

Person Completing this Application: _____

Title of Person Completing this Application: _____

Applicant's Phone Number: _____

Event Date: _____

Event Start Time: _____ (Not before 8:00 a.m.)

Event End Time: _____ (End before 11:00 p.m.)

Please provide the following information:

Your Organization's Mission Statement:

Specific Purpose of the Event: (✓ all that apply!)

- Meeting Fundraiser
 Catered Event Other (Please Specify Below!)
-
-
-

Number of People Expected at the Event: _____

*AV Screen (5' x 5') is available.

*Microphone system is available in the ballroom.

Clubhouse Space Requested: (✓ all that apply!)

- Ballroom (250 maximum) Porch (40 maximum)
 Fireplace Room (20 maximum)

NOTE: Clubhouse kitchen facilities are not available. Food service must be catered.

Please sketch table/chair set-up below:

Please mail application to:
Vermilion-on-the-Lake Historic Community Center
P.O. Box 585
Vermilion, OH 44089

If you have any questions, please call:
440-320-8981 (Ed) or
440-967-9504 (Barb) or
440-258-0757 (Dean).